



## **Governance Board Member (volunteer)**

### **Position Description**

**Hours: 6 - 10 per month**

#### **Organisational Environment:**

Engender Equality was founded in 1987 and is a known and trusted specialist service for people impacted by family violence. With offices across Tasmania, delivering tailored services, Engender Equality has a well-established reputation for relevant and meaningful work in the family violence sector.

Engender Equality works within an intersectional framework, which includes consideration of all barriers to services and other opportunities.

Board members must share the values and philosophies of Engender Equality and fulfil the legal obligations associated with the role.

Engender Equality is an advocate for equality and inclusion representing all victim-survivors including non-binary people and transgender people. Suitably qualified people from all backgrounds are encouraged to apply.

#### **Overview of the role:**

Engender Equality is governed by a Board that is responsible for the effective governance of the organisation including legal responsibilities outlined in its Constitution. Governance includes establishing overall long and short term goals, objectives and priorities for Engender Equality in meeting the needs of the community.

Meetings are generally held every second month at 5:45pm on the last Tuesday of the month via Teams. Meetings typically last under two (2)

hours. Board members are also encouraged to participate in sub-committees.

Board members are appointed in accordance with the Board Recruitment Policy and Procedure. New Board members must provide a recent police check. New Board members cannot be disqualified by the ACNC from being a Responsible Person, nor disqualified from managing a corporation. New Board members are required to sign a declaration confirming that they are not disqualified and agree to notify Engender Equality if they become disqualified in the future.

Board members are required to provide advance notice before the Annual General Meeting indicating their intention to either continue or resign from their positions on the Board.

### **Key Responsibilities:**

*Engender Equality Board members are expected to:*

- Attend and actively participate in monthly board meetings including the Annual General Meeting
- Contribute between 4-10 hours per month which includes meeting preparation, meeting time, sharing expertise as required and supporting the Chief Executive Officer as required
- Be informed of the services provided by Engender Equality and publicly support them
- Oversee finances by reviewing budgets, monitoring financial performance, and ensuring fiscal responsibility and organisational sustainability
- Comply with all Engender Equality Governance Policy and Procedures
- Sign and adhere to a confidentiality agreement
- Declare any conflict of interests, both personal and public, as they arise.

**Desirable skills and attributes:**

1. An awareness of family violence and how it impacts on women and children in Tasmania.
2. A commitment to the values of Engender Equality which outline that people have the right:
  - to live free from violence and in safety
  - to equality and respect
  - to recognise their potential
  - to make informed choices regarding their lives.
3. High level communication skills that can be implemented in such a way as to contribute to consensus decision making processes.
4. Ability to represent the diversity of our community (through lived or direct experience) and a commitment to social inclusion principles.
5. Highly motivated and proactive, with a collaborative and respectful approach to working with others.
6. Experience and skills that are not reflected in current Board members will be highly valued.

**Further information:**

Please write to [ceo@engenderequality.org.au](mailto:ceo@engenderequality.org.au) including your resume and any questions you might have.