



Engender  
Equality

## Stakeholder Engagement Advisor, Family Violence

### Position Description

<b>Position Title:</b>	Stakeholder Engagement Advisor, Family Violence
<b>Location:</b>	Engender Equality Tasmania - various
<b>Classification/Salary:</b>	SCHADS, Level 6 (\$69 519 – \$74 638 FTE plus 9.5% Superannuation) and salary packaging options
<b>Employment Status:</b>	Part or full time (negotiable) short term contract up to 12 months
<b>Reports to:</b>	Engender Equality CEO

Engender Equality has been established since 1987 and is a known and trusted specialist service for people who experience family violence. With offices around Tasmania, delivering tailored services, Engender has a well-established reputation for relevant and meaningful work in the family violence sector.

Engender Equality works within an intersectional framework, which includes consideration of all barriers to services and other activities.

The Stakeholder Engagement Advisor must share the values and philosophies of Engender Equality and fulfil the legal obligations associated with the role.

Suitably qualified people from all backgrounds are encouraged to apply.

### Review of Position

The position will be reviewed after a three month probationary period. Employment is dependent on funding.

### Purpose

- Provide high quality, trauma informed consultations to victim-survivors of family violence.
- Improve access to and delivery of targeted family violence services to victim-survivors from specific communities.
- Networking and consultation with diverse stakeholders.
- Work along-side the CEO and staff team to develop innovations to address the prevalence of family violence in Tasmania.

## **Position Overview**

In response to the COVID 19 epidemic the Tasmania Government committed additional funds to the community based family violence services in Tasmania. The funds are an extension of an existing contract which requires Engender Equality to deliver a range of specialist services to support individuals, families and communities affected by family violence.

## **Responsibilities and Duties**

### Continuous improvement

- Contribute to the development and enhancement of internal activities such as evaluation processes, strategic planning and policy development.
- Develop, administrate and evaluate projects and training as required.
- Participate in government and community consultation and training as requested.
- Contribute to Engender Equality projects and activities as required.

### Networking

- Contribute to community engagement initiatives.
- Work within the Tasmanian family violence sector (government and non-government) to support clients.
- Build on relationships with relevant stakeholders in order to advance the objectives of Engender Equality.

### Service provision to clients

- Provide effective and efficient, high quality client services within a family violence framework
- Provide casework support, including follow up referral and advocacy as appropriate, to ensure best outcomes for the client.
- Liaise with other practitioners, service providers and counsellors where applicable.
- Manage client case notes and the CRM process according to therapeutic industry standards.

### Teamwork and communication

- Provide strategic communications, to clients and other stakeholders.
- Contribute to skill sharing within the staff team regarding current best practise in the field of family violence.
- Provide task supervision to students and volunteers.
- Share relevant information from professional development sessions at team and program meetings.

### Administrative

- Contribute to the day-to-day running of the organisation.
- Any other appropriate duties as requested.

## Key Competencies for All Staff

- *Self-Assessment & Reflection* – Practice self-awareness, self-management, social awareness and relationship management, in order to contribute to a more effective and supportive organisational culture.
- *Quality* - Engage in activities that promote continuous improvement in provision of community based family violence responses.
- *WHS/ Risk Management* - Work performance complies with WHS/Risk Management obligations.
- *Service Performance* - Services are delivered in a timely manner, meet Engender Equality's expectations and are consistent with sound administrative and operational procedures and practices and within allocated budgets.
- *Accountability* - Individual responsibility to deliver services within the relevant legislative and regulatory framework.

## Skills and qualifications (selection criteria)

### Qualifications and experience

- Tertiary qualifications in social work/social sciences, gender studies, public policy, communications or other relevant area or equivalent experience.
- Experience working with people impacted by family violence.

### Project management

- Identifying and prioritising tasks, planning ahead and developing schedules, and anticipating and adjusting for potential barriers and problems.

### Practice skills

- Experience in analysing and addressing systemic oppressions (in a policy, research or practice role).
- Experience in analysing policy and critical thinking particularly in relation to gender and family violence.

### Communications and engagement

- Well-developed relationship building and management skills with the demonstrated ability to collaborate with a diverse range of stakeholders, including government agencies, non-government agencies and community stakeholders.
- Excellent communication skills across all means and to various audiences.

### Commitment

- Unwavering commitment to analysing power and working within the code of practice for specialist family violence services. [http://dvvic.org.au/wordpress/wp-content/uploads/2020/02/INTERIM-FINAL\\_2020\\_-Code-of-Practice\\_DVvic.pdf](http://dvvic.org.au/wordpress/wp-content/uploads/2020/02/INTERIM-FINAL_2020_-Code-of-Practice_DVvic.pdf)

**How to Apply**

For further information regarding the position, please contact

Alina Thomas

0438 788 291

[admin@engenderequality.org.au](mailto:admin@engenderequality.org.au)

Applications should include a cover letter, an up-to-date CV and a separate document giving details on your aptitude in relation to the skill and qualifications listed above.

Please forward your complete application to [ceo@engenderequality.org.au](mailto:ceo@engenderequality.org.au), 17<sup>th</sup> May 2020